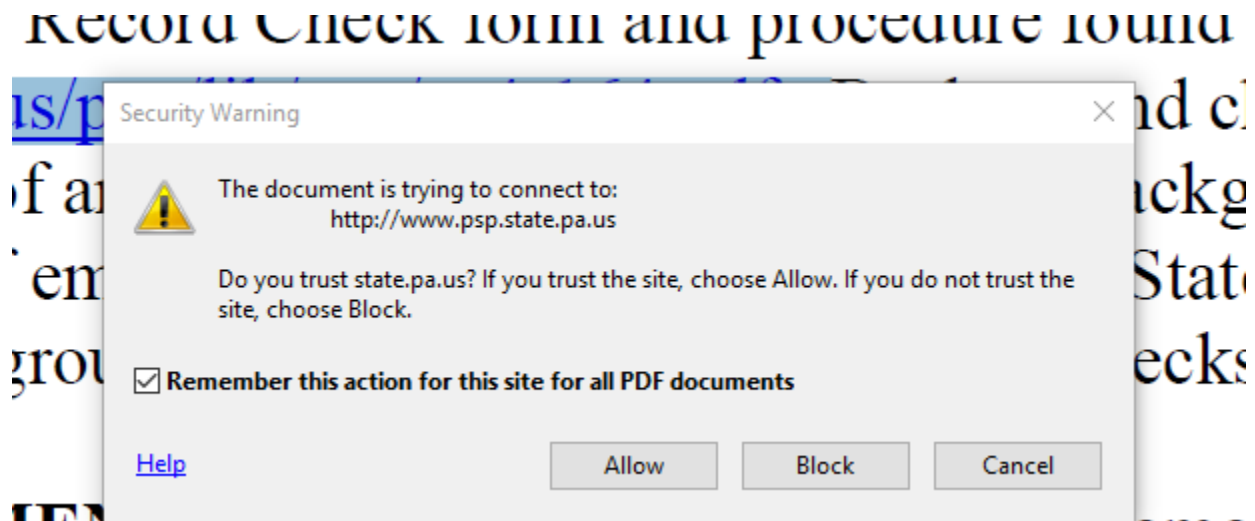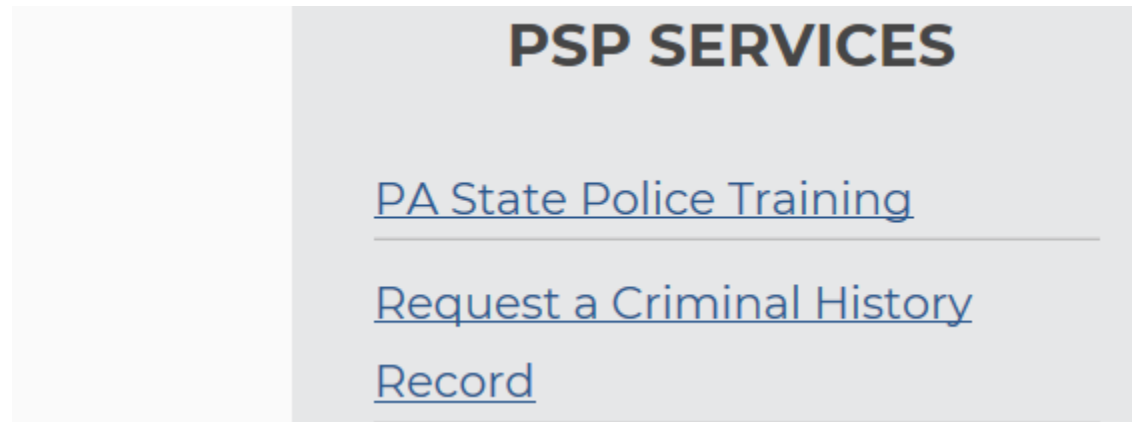Go to:

http://www.psp.state.pa.us/psp/lib/psp/sp4-164.pdf

If you get this screen click Allow

Scroll down to PSP Services and click on Request a Criminal History Record.

Scroll down to 1. Online Request and click on the link

Pennsylvania Access to Criminal History (PATCH) Web Site

Click on Submit a new record check

Welcome to Pennsylvania Access To Criminal History

PATCH unit will no longer mail out any PATCH check that is requested on the EPATCH web site. It will be the
onsibility of the requestor to print out the No Record or Record response.

PATCH Helpdesk **1-888-QUERY-PA** (**1-888-783-7972**)

equests for Notarized copies of a Criminal Record Check MUST BE submitted by mail.

New Record Check (**Volunteers only**)

Submit a New Record Check

Check the status of a Record Check

Registered PATCH Accounts
(Only used by pre-approved organizations)

Read all the information and select accept.

Click in Individual Request, then continue.

Fill in the information on this screen:

Home	Record Check	▼	Help	▼

Requestor Information

Please fill in the following form. Fields marked with an * are required.

The system has been updated to allow the requestor to add an email address. When an email address is entered an
email confirming that the request was received by the Pennsylvania State Police will be sent. Another email will be
sent when the request is completed.

Once this step is completed, information regarding the individual for which you are performing a background check
will be gathered. Each background check performed will cost **$ 22.00** dollars. After entering the background checks,
you will be required to enter a valid credit card, which will be charged **$ 22.00** dollars for each individual on which
you are performing a background check.

Reason For Request:	-- Select a Reason -- ∨ *
First Name:	*
Middle Name:	
Last Name:	*
Address Line 1:	*
Address Line 2:	

Click Next, make sure your information is correct and click proceed.

 Fill in all the information as it applies.

Record Check Request Fo

*Please enter as much information as possible for the individual you would like to perform a background check on. First and middle names may **NOT** contain numbers, hyphens, apostrophes, dashes, or any other non-alphabetic characters. Last names may contain dashes. Fields marked with an * are required. To submit multiple requests, he "Add Request" button. When finished entering requests, click the "Finished" button.*

First Name: [   ] *

Middle Name: [   ]

Last Name: [   ] *

Suffix: [   ]

Identity Theft #: [   ]

Social Security #: [   ] (xxxxxxxxx) (Highly recommended)

Date of Birth: [   ] / [   ] / [   ] (mm/dd/yyyy) *

Sex: Unknown ∨

Race: Unknown ∨

Aliases and/or Maiden Name

	First	Middle	Last/Maiden
Alias 1	[ ]	[ ]	[ ]
Alias 2	[ ]	[ ]	[ ]

Click on enter this request

Click on view queued record check request () or Finished

Click submit

Payment method: Credit Card Only!

[Add Request] [Cancel] [Submit]

Click on the Check out button to put in your credit card info.

Request Checkout

| New Record Check |
| Check Status |

*Click on "Checkout" button to navigate to a secure gateway payment page where you will need to enter your credit card information. The total charge for processing this request will be **$ 22.00.** The charge will show as PA BACKGROUND CHECK on the credit card statement. Please do not refresh the web page or browser on checkout.*

[Checkout] [Cancel]

Home | Record Check | Help | Privacy Policy | PA State Police Home Page

Make sure to save a PDF format of your criminal background check and send it to us.